



The Surf Shop, 94 Church Hill Road, Cheam, Surrey, SM3 8LJ  
**Tel:- 020 8715 0040**  
 info@windsurfer.co.uk www.windsurfer.co.uk

02 February 2015

<b>RETURNED GOODS FORM</b>
<b>CUSTOMER NAME</b>
<b>ADDRESS</b>
<b>CONTACT EMAIL.</b>
<b>CONTACT TELEPHONE No.</b>

<b>ITEMS RETURNED</b>	<b>REASON FOR RETURN</b>

<b>Original Order Date:</b>	<b>Order receipt date:</b>
<b>ACTION REQUIRED</b>	

**Goods must be returned within 14 days of receipt.**

- Goods must be returned within 14 days of receipt.
- Returned goods must be unused, in a saleable condition and in their original packaging with all labels still attached.
- Goods must not be fitted, used or soiled in any way.
- All Goods must be accompanied with a Completed Returns Form.
- Goods can be returned to the Store for a refund or exchange. A Completed Returns form must accompany all goods returned to the store; the refund however will be processed by the Mail Order Customer Service Staff and not by the Store Staff so the refund may not be immediate.

**PLEASE NOTE:** items to exchange or refund must be returned in a restockable condition, unused and in original packaging, so please ensure they are well packed on return. We advise you use a form of recorded delivery to return exchange items.